

**MILLBOURNE BOROUGH COUNCIL  
MEETING MINUTES  
December 15, 2008**

**PRESENT:**

Thomas Kramer, Council President  
Joseph Artmont, Council Vice President  
Charles Turner, Councilman  
Mohammed Patwary, Councilman  
Gurbaksh Basra, Councilman  
William Donovan Jr., Mayor

**OTHERS PRESENT:**

John McBlain, Borough Solicitor  
Jim Watson, Borough Engineer  
Dru Staud, Borough Manager

**PUBLIC COMMENT:**

Khiet Loung, from 20 Burd Avenue, wished everyone a Happy Holiday and informed Borough Council of an opportunity for Millbourne Borough to host a High School Intern; the student would work for the Borough for eight hours a week and be paid by the organization which sends them. Mr. Loung asked Council the status of the LVT program? Mr. Loung also informed Council that he has been talking to resident about the importance of attending the monthly Borough meetings; he asked if Council members have been trying to get people involved?

Jeanette McNeil from 20 Burd Avenue asked the status of the Rental Inspection program. Ms. McNeil asked if every property will be inspected this year and what the schedule will be for the future.

Mr. Stokes, Millbourne Borough Code Enforcement Officer responded by informing Council that the inspections are moving along. He stated that the inspections will be completed every other year based on the house number. To date 40 inspections have been completed.

The Borough Manger presented for approval Luthful Hasan as a part time Parking Enforcement Officer. The Borough Manager requested a motion to hire Mr. Hasan as a part time Millbourne Borough Parking Enforcement Officer.

**A MOTION WAS MADE BY COUNCILMAN TURNER TO HIRE LUTHFUL HASAN AS A PART TIME MILLBOURNE BOROUGH PARKING ENFORCEMENT OFFICER; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.**

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Mayor Donovan asked Luthful Hasan to step forward in order to be sworn in as a Millbourne Borough Parking Enforcement Officer.

**POLICE REPORT:** December 15, 2008/See Attached

A MOTION WAS MADE BY COUNCILMAN PATWARY TO APPROVE THE DECEMBER 15, 2008 POLICE REPORT AS SUBMITTED; SECONDED BY COUNCILMAN TURNER; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

The Borough Manager presented for approval a proposal submitted by Chief McCann to purchase ammo directly from a distributor with a savings to the Borough. The Borough Manager requested authorization to purchase ammo for the Millbourne Borough Police Department with an amount not to exceed \$1,325.00.

A MOTION WAS MADE BY COUNCILMAN TURNER TO PURCHASE THE AMMO NOT TO EXCEED AN AMOUNT OF \$1,325.00; SECONDED BY COUNCILMAN ARTMONT; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

**FIRE MARSHALL REPORT:** November 17, 2008/See Attached

A MOTION WAS MADE TO APPROVE THE DECEMBER 15, 2008 FIRE MARSHALL'S REPORT AS PRESENTED BY COUNCILMAN ARTMONT; SECONDED BY COUNCILMAN BASRA; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

**CODE ENFORCEMENT REPORT:** December 15, 2008/See Attached

A MOTION WAS MADE BY COUNCILMAN TURNER TO APPROVE THE CODE ENFORCEMENT REPORT AS PRESENTED; SECONDED BY COUNCILMAN ARTMONT; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

Mr. Stokes apologized for not attending last months meeting; he was absent due to his wife's illness.

**BILLS LIST: December 15, 2008**

A MOTION WAS MADE BY COUNCILMAN PATWARY TO APPROVE THE BILLS LIST OF DECEMBER 15, 2008; SECONDED BY COUNCILMAN BASRA; AND CARRIED UNANIMOUSLY BY A ROLL CALL VOTE.

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Councilman Patwary yes  
Councilman Basra yes  
Councilman Artmont yes  
Councilman Turner yes  
President Kramer yes

**MEETING MINUTES: November 17, 2008**

A MOTION WAS MADE BY COUNCILMAN PATWARY TO APPROVE THE MEETING MINUTES OF NOVEMBER 17, 2008; SECONDED BY COUNCILMAN BASRA; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

Mayor Donovan requested that the Meeting Minutes of November 17, 2008 be corrected to reflect that he swore in Ernie Milner as a part time parking enforcement officer/assistant code enforcement officer. Mayor Donovan stated that there have been other parking enforcement officers working for the Borough which he did not swear in.

A MOTION WAS MADE BY COUNCILMAN ARTMONT TO AMEND THE MEETING MINUTES OF NOVEMBER 17, 2008; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

A MOTION WAS MADE BY COUNCILMAN ARTMONT TO APPROVE THE NOVEMBER 17, 2008 MEETING MINUTES AS AMENDED; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

**ENGINEER'S REPORT:** See attached

The Borough Engineer presented the 2009 CDBG projects and requested a motion to approve the 2009 CDBG application and priority list.

1. Market Street Lighting
2. ADA Sewer Grates

A MOTION WAS MADE BY COUNCILMAN ARTMONT TO APPROVE THE 2009 CDBG APPLICATION AS PRESENTED; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

A MOTION WAS MADE BY COUNCILMAN ARTMONT TO APPROVE THE DECEMBER 15, 2008 ENGINEER'S REPORT AS PRESENTED; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

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**SOLICITOR'S REPORT:**

The Borough Solicitor informed Borough Council that we have discussed with the new trash company several issues which we have basically resolved. We have a few issues which still need to be resolved but the new trash hauler will be ready to go on the first of January.

The Borough Solicitor asked the Borough Manager to present the 2009 Budget at this time.

The Borough Manager informed Borough Council that the 2009 Budget has been advertised and posted and is ready for approval. The 2009 mileage rate is 21; please note there is no mileage increase for 2009.

**A MOTION WAS MADE BY COUNCILMAN ARTMONT TO APPROVE THE 2009 MILLBOURNE BOROUGH BUDGET; SECONDED BY COUNCILMAN BASRA; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.**

The Borough Solicitor presented for approval Millbourne Borough Ordinance Number 423, Tax Levy Ordinance for fiscal year 2009.

**A MOTION WAS MADE BY COUNCILMAN PATWARY TO APPROVE THE 2009 TAX LEVY ORDINANCE NUMBER 423 AS PRESENTED; SECONDED BY COUNCILMAN ARTMONT; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.**

The Borough Solicitor informed the public that Millbourne Borough Council has decided not to get a Tax Anticipation Note for the 2009 calendar year.

The Borough Solicitor informed Borough Council that the report which was done for Delaware County regarding the towers throughout the County was not helpful in determining how the Borough should proceed with the negotiations regarding the Tower in Millbourne Borough. The Borough Solicitor suggested that the Borough hire a company to complete a survey establishing the value of the tower in order to determine the best possible solution for the Borough.

The Borough Solicitor informed Borough Council that he would make it a priority to set the date and time with Mr. Vincent and representatives from Delaware County Board of Assessment.

**A MOTION WAS MADE BY COUNCILMAN PATWARY TO APPROVE THE SOLICITOR'S REPORT AS PRESENTED; SECONDED BY COUNCILMAN BASRA; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.**

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**MANAGER'S REPORT:**

The Borough Manager presented for approval the TOD grant application requesting funds to improve the Millbourne Gateway streetscape project.

A MOTION WAS MADE BY COUNCILMAN ARTMONT TO APPROVE THE TOD GRANT APPLICATION FOR THE PLANNING OF THE GATEWAY STREETScape PROJECT; SECONDED BY COUNCILMMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF -

**MAYOR'S REPORT:** See Attached/December 15, 2008

A MOTION WAS MADE BY COUNCILMAN ARTMONT TO APPROVE THE MAYOR'S REPORT AS PRESENT; SECONDED BY COUNCILMAN BASRA; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

**TREASURER'S REPORT:** No report

**OLD BUSINESS:**

Councilman Artmont informed Borough Council that the Borough roof is in bad shape and needs to be repaired immediately to avoid further damage to the firehouse and the police station.

The Borough Manager requested that the Borough Engineer look into this matter.

**NEW BUSINESS:** No new business

**ANNOUNCEMENTS:** No announcements

**PUBLIC COMMENT:**

Jeanette McNeil from 20 Burd Avenue suggested that the Borough look into a grant for an energy audit. Ms. McNeil commented on the roof problem stating that flat roofs tend to be difficult to repair.

Mr. Artmont stated that there are actually two different roofs, one is flat.

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Kheit Loung, from 20 Burd Avenue expressed an interested in trying to manage some of the storm water coming off the roof. Mr. Loung also requested support from Council to implement the new recycling program in the Borough.

**ADJOURNMENT:**

THERE WILL BE NO FURTHER BUSINESS TO COME BEFORE MILLBOURNE BOROUGH COUNCIL; A MOTION WAS MADE BY COUNCILMAN ARTMONT TO ADJOURN THE REGULAR PUBLIC MEETING OF THE MILLBOURNE BOROUGH COUNCIL; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

RESPECTFULLY SUBMITTED,  
DRU ANN STAUD  
MILLBOURNE BOROUGH MANAGER