

**Borough of Millbourne
Council Meeting
January 18, 2011**

The Millbourne Borough Council held their regularly scheduled meeting on Tuesday, January 18, 2011 at the Municipal Building, 9 Park Avenue. The meeting was called to order at 7:35 P.M. by Council President Jeanette MacNeille. Council led the Pledge of Allegiance.

Roll Call

Present: Ms. MacNeille, Council President (chaired the meeting), Council Vice President Khiet Luong, Gurbaksh Basra and Alauddin Patwary. Also present were Mayor Thomas Kramer, Borough Engineer Mr. Dennis O'Neill, Borough Solicitor, Mr. John McBlain, Borough Finance Officer Ms. Stella Economidis, and Interim Borough Manager, Ms. Christine Mason. Councilmen Md. Munsur Ali was absent and excused.

Announcements

Ms. Mason requested the cooperation of the community and reminded all property owners that the Borough Code requires snow and ice to be removed from sidewalks within 24 hours of the end of a storm event. Ms. Mason further stated that failure to do will result in code enforcement action.

Ms. Mason announced to those present that the recently hung bulletin board in the community room of Borough Hall will be utilized for posting of notices received from Upper Darby in regards to upcoming meetings of their Zoning Hearing Board. Since Upper Darby is a neighboring community Ms. Mason suggested residents may want to review the posting from time to time.

Public Comments/Questions and Answers - None

Councilor Luong made a **Motion**, seconded by Councilor Patwary, **to recess the monthly business meeting so that a Public Hearing could be held on the Year 2011 Community Development Block Grant program.** Motion carried unanimously.

Councilor Patwary made a **Motion**, seconded by Councilor Basra, **to call to order the Public Hearing on the Year 2011 Community Development Block Grant (CDBG) program.** Motion carried unanimously.

President MacNeille explained to those present that the CDBG program is established to assist community with projects geared to benefiting low-income residents with improvements to items such as community infrastructure and code enforcement programs.

Council opened the floor to public comments on potential CDBG projects. No public comments were made.

The hearing continued with Council discussing potential projects. Topics discussed as potential CDBG projects were the development of the Market Street sidewalks between Sellers and Park Avenues, enhancing the current code enforcement program, adoption of green building codes, installation of historic markers and bulletin boards, red light cameras, repair and replacement of parking meters, and the possibility of a bus shelter for the school children.

Once Council finished their discussion the floor was again opened for public comment on the CDBG program. No comments were made.

Councilor Patwary made a **Motion**, seconded by Councilor Basra, **to close the Public Hearing on the Year 2011 Community Development Block Grant (CDBG) program.** Motion carried unanimously.

Council's business meeting was reopened by President MacNeille.

Approval of the Minutes

Councilor Patwary made a **Motion**, seconded by Councilor Basra, **to approve the minutes of the December 20, 2010 Council Meeting** with two amendments to the draft minutes. The first being under Old Business, listing only Councilman Luong as the maker of the Motion to table the Amusement & Entertainment Ordinance and correcting the section on the Year 2011 Council Meeting dates to read that the Workshop Meetings would be held on the Wednesday prior to the scheduled business meeting of Council. Motion carried unanimously.

Councilor Patwary made a **Motion**, seconded by Councilor Luong, **to approve the minutes of the December 29, 2010 Council Meeting**. Motion carried unanimously by voting members with President MacNeille abstaining since she was not present at the meeting on the 29th.

Approval of the January 2011 Bills List

Councilor Patwary made a **Motion**, seconded by Councilor Basra, **to approve the Bills List** totaling \$30,256.55. Upon discussion on the Motion, the Motion was amended to approve with the following conditions: Deleting items #45 & #56. Item #45 being \$40 to PS State Association of Boroughs and #56 \$383.00 to Wm. Henderson Inc. for an invoice previously paid by the Fire Company; adding a \$227.28 payment to Md. Uddin for reimbursement of Tax Collector equipment purchased. Council further directed the manager to confer with the Solicitor to clarify the \$694.50 payment to Nationwide Insurance. Motion to approve the Bills List with The monthly **amount approved by Motion of Council was \$30,060.83**. Motion carried unanimously.

Reports

The following reports were given and if submitted in written form, copies are attached herein the Minute Book.

Mayor's Report – None at this time.

Police Report - Submitted by Sgt. Payne.

Code Enforcement Officer/Fire Marshall's Report - Submitted by Rufus Stokes.

Fire Company Report –Verbal report presented by Carol Lieblein, Fire Company President. Mrs. Lieblein stated that a monthly financial report was not available at this time. She asked that the police department be considerate of where the police vehicles are parked in relationship to the snow piles allowing for access of the fire trucks.

Tax Collector's Report – None at this time.

Finance Officer's Report - presented by Stella Economidis and attached.

Manager's Report – see Announcements. Mrs. Mason requested Council's approval to advertise for bids to sell the 1999 Crown Victoria police vehicle not currently in service.

Councilor Patwary made a **Motion to authorize the ad for bids accepting bids on the '99 Crown Victoria with a minimum bid of \$1,000.00.** Vice President Luong seconded the Motion and the **Motion carried unanimously.**

Engineer's Report - presented by Dennis F. O'Neill, P.E. and attached.

As a result of the Engineer's report, Council took the following action.

Motion to authorize the Engineer to solicit proposals for stormwater management work to open up blocked curb drains limited to one day's work not to exceed \$1,500.00 was made by Vice President Luong and seconded by Councilor Basra. **Motion carried unanimously.**

Motion to authorize advertisement of Phase II of the Market Street Pedestrian Lighting Improvements project was made by Councilor Patwary and seconded by Councilor Basra. **Motion carried unanimously.**

Council also approved Mr. O'Neill's request to forward to Upper Darby the proposal for the new streetlight on Market Street and to meet with PennDOT on same.

Solicitor's Report – None at this time.

Councilor Patwary made a **Motion to accept all reports submitted and presented.** Councilor Basra seconded the Motion. **Motion carried unanimously.**

Old Business

Motion to table the Amusements and Entertainment Ordinance was made by Vice President Luong Councilor Patwary and seconded by Councilor Patwary. **Motion carried unanimously.**

No active **Grants** were discussed other than those which may be referenced in the Engineer's Report.

Motion to table adoption of Act 167 was made by Councilor Patwary and seconded by Councilor Luong. Motion carried unanimously.

New Business

There were no new Grants discussed other than those which may be referenced in the Engineer's Report.

Council discussed **the Borough hall Rental Fees** and Councilor Patwary made a Motion seconded by Councilor Basra to waive the rental fees for non-profits and to allow the Borough Manager to review the applications for use to review non-profit status of users.

PICK UP HERE

No action was taken on revision to the Year 2011 Budget.

Council took action to prioritize projects for the Year 2011 CDBG with a Motion made by Councilor Luong prioritizing the Market Streetscape Project #1, Bus Shelter #2 and Code Enforcement Enhancements #3.

Public Comments/Questions and Answers

Mr. William Donovan, 27 Hurley Court asked how much of the collected Apartment Rental Inspection fees were paid to the Code Enforcement Officer.

Mr. Saji John, 19 Sellers Avenue asked if action moving the Borough's Money Market Accounts into higher interest bearing accounts had taken place, if accounts were FDIC insured, if additional users of the cell tower located on Borough owned property resulted in increased lease payments, and if the police pension was subject to cost of living adjustments.

Executive Session – None

Councilor Patwary made a **Motion to adjourn** the meeting. The motion was seconded by Councilor Basra and passed unanimously. The time was 10:15 P.M.

Respectfully submitted _____

Christine M. T. Mason, Borough Secretary

Approved by Council on the 18th day of January, 2011

Jeanette MacNeille, Council President