

**MILLBOURNE BOROUGH COUNCIL
MEETING MINUTES
JANUARY 19, 2010**

PRESENT:

Jeanette MacNeille, Council President
Khiet Luong, Council Vice President
Mohammed Patwary, Councilman
Gurbaksh Basra, Councilman
MD. Munsur Ali, Councilman
Thomas Kramer, Mayor

OTHERS PRESENT:

John McBlain, Borough Solicitor
Dru Ann Staud, Borough Manager

President MacNeille thanked the Millbourne Borough Police Chief, Borough Solicitor, Borough Manager, Fire Chief and the Millbourne Borough staff for all their dedicated work over the last several years.

PUBLIC COMMENT:

Reverend Laurent from 12 Park Avenue spoke briefly to members of Council regarding the devastating situation in Haiti, Reverend Laurent stated that over 200,000 people have died, there is nowhere for the people to sleep. American people have been a great help to the Haitians people. Reverend Laurent stated that his family has worked in Haiti for the last nine years; he would like Millbourne Borough to help raise funds to send to Haiti to help the people.

President MacNeille thanked Reverend Laurent for his comments and reminded everyone that the Reverend will provide a short presentation immediately following the meeting.

Councilman Patwary stated that it might be helpful to organize a committee to help with the situation in Haiti.

Councilman Basra stated that we must help the people of Haiti.

Reverend stated that his missionaries are capable to doing a great service to the people of Haiti with the help of the residents of Millbourne.

BILLS LIST: January 19, 2010

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President MacNeille stated that we were adding three bills to the January 19, 2010 bills list; they include the 2009 audit bill, the Crystal Spring Water Cooler bill and the Corrigan Manning Copier bill.

A MOTION WAS MADE BY COUNCILMAN PATWARY TO DISCUSS THE BILLS LIST OF JANUARY 19, 2010; SECONDED BY COUNCILMAN BASRA; AND APPROVED UNANIMOUSLY BY A VOTE OF 5-0.

Councilman Patwary asked if the audit bill is for the entire 2008 year?

President MacNeille informed Councilman Patwary that the bill is for the 2008 yearly audit; Ms. MacNeille suggested that we defer that bill until we can review the audit report.

Councilman Patwary asked why there are two bills for the police gasoline?

The Borough Manager explained that the BP gas station was sold in December 2009, apparently when a gas station changes hands the account with BP has to be closed and a new account open, also the actual station was closed for approximately 24 hours. We are currently waiting for the new account to be processed. One bill is for the old account and the second bill is actual a bill we are submitting to the new owner, who has been very helpful during this process. We were only given a two hour notice of the station closing

Vice President Luong asked if there is a difference in price for municipal cars as opposed to regular people getting gas.

The Borough Manager stated that the Municipal vehicles pay the same price per gallon, although we do not pay tax and we do not pay for the police vehicles to be washed.

President MacNeille informed Borough Council that the Borough Manager has submitted request to be reimbursed for the cost of the last snow storm. We are hoping these funds are approved.

Councilman Basra asked what the bill being paid to Upper Darby Township titled General Obligation Bond is?

President MacNeille stated that the bill is for a bond that was done several years ago with Upper Darby Township for a Sewer repair.

President MacNeille stated that considering our 2010 Budget is still open I would like to suggest that we prorate two bills, I would like to request back up data from the

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Millbourne Borough Fire Company regarding the allocation to the fire company. Also, I would like to suggest that we only pay one month of the garage rental, we are in the process of trying to go through various files to see if we can get rid of certain items in order to make room for more documents.

Vice President Luong stated that at our January 4, 2010 reorganization meeting Council reminded residents that our philosophy is to follow an example of accountability and openness.

A MOTION WAS MADE BY COUNCILMAN LUONG TO APPROVE THE JANUARY 19, 2010 WITH THE ABOVE MENTIONED CHANGES; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

**MEETING MINUTES: DECEMBER 21, 2009
2010 CDBG MEETING MINUTES
JANUARY 4, 2010 REORGANIZATION MEETING**

Vice President Luong requested that the Borough Manager correct the spelling of Annie Huynh's name in the minutes.

President MacNeille stated that she would like more information regarding the LED lighting which Patrolman Collins mentioned at the last meeting.

President Kramer stated that he had the information and he would get it over to Ms. MacNeille.

Vice President Luong stated that he would like a change made to the reorganization meeting minutes, Virginia Mulgrew is referred to as Ginny Mulgrew. Her proper name, Virginia, should appear in the meeting minutes

A MOTION WAS MADE BY COUNCILMAN PATWARY TO APPROVE THE MEETING MINUTES OF DECEMBER 21, 2009; SECONDED BY COUNCILMAN BASRA; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

A MOTION WAS MADE BY COUNCILMAN PATWARY TO APPROVE THE CDBG MEETING MINUTES; SECONDED BY COUNCILMAN BASRA AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

A MOTION WAS MADE BY COUNCILMAN PATWARY TO APPROVE THE JANUARY 4, 2010 REORGANIZATION MEETING MINUTES AS PRESENTED;

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SECONDED BY COUNCILMAN LUONG; AND CARRIED UANIMOUSLY BY A VOTE OF 5-0.

POLICE REPORT: See Attached

CODE ENFORCEMENT REPORT/FIRE MARSHALL: No report

ENGINEER'S REPORT: See Attached

A MOTION WAS MADE BY COUNCILMAN PATWARY TO APPROVE THE ENGINEER REPORT AS PRESENTED; SECONDED BY COUNCILMAN LUONG; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

President Kramer asked if there was an update on the opening of the walkway?

The Borough Manager stated that Chief McCann spoke with Mr. Buckley regarding the opening; he said they ran into a few issues which were complicated by the snow storm.

The Borough Solicitor stated that he will be attending a meeting later in the week with Septa Officials including the General Manager, Mr. Casey; the solicitor stated that he will find out what exactly is the hold up.

President MacNeille asked to amend the agenda slightly in order to make a few appointments.

President MacNeille requested a motion to appoint Rufus Stokes as the Millbourne Borough Code Enforcement Official and the Millbourne Borough Code Enforcement Officer.

A MOTION WAS MADE BY COUNCILMAN PATWARY TO APPOINT RUFUS STOKES AS THE MILLBOURNE BOROUGH CODE OFFICIAL AND AS THE MILLBOURNE BOROUGH CODE ENFORCEMENT OFFICER; SECONDED BY COUNCILMAN BASRA; CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

All in favor yes
All opposed no

President MacNeille requested a motion to appoint Leitzell and Economidis as the Millbourne Borough Finance Officers.

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A MOTION WAS MADE BY COUNCILMAN PATWARY TO APPOINT LEITZELL AND ECONOMIDIS AS THE MILLBOURNE BOROUGH FINANCE OFFICER; SECONDED BY COUNCILMAN LUONG; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

All in favor yes
All opposed no

President MacNeille stated that they have been working hard on the Engineer appointment, we met with another firm prior to this evenings meeting. We are hoping to appoint an Engineer at the February meeting.

SOLICITOR'S REPORT:

The Borough Solicitor stated that he is in the process of finalizing policies and procedures for the Borough which will be ready for the February meeting.

MANAGER'S REPORT:

The Borough Manager presented for authorization two estimates to have the locks replaced throughout the Municipal building.

ACES Lock Service	375.50
Shenker Locksmith	371.00

Aces Lock Service will provide a mini master key system, instead of having four different keys; there will be one key which will open all of the doors and another key which will only get employees within a designated area.

Councilman Patwary asked who would have access to the main area, Manager's office?

The Borough Manager replied that only the Borough Manager, Borough Clerk and Council President will have that key.

A MOTION WAS MADE BY COUNCILMAN LUONG TO AUTHORIZE THE BOROUGH MANAGER TO CHANGE THE MUNICIPAL BUILDING LOCKS WITH ACES LOCK SERVICE; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

MAYOR'S REPORT: No report

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TREASURER'S REPORT: January 19, 2010

Ms. Leitzell thanked Millbourne Borough Council on behalf of herself and Stella Economidis for the appointment to the Millbourne Borough Finance Officer position.

Ms. Leitzell stated that expenditures were slightly lower than expected and we received more taxes than usual, with all of that we are pretty close to breaking even.

President MacNeille asked if the audit and the recent snow storm would affect the budget.

Ms. Leitzell responded that those items were already calculated.

The Borough Solicitor stated that the collection rate in Millbourne Borough is typically very good, your taxpayers do pay, rarely do we find a Millbourne house on the sheriff sale list.

Councilman Patwary stated that our residents come out to vote and they pay their taxes.

The Borough Finance Officer informed Borough Council that the tax collector is required by law to submit an annual report to the County by the end of February of the following year.

POLICE REPORT: See Attached

Councilman Patwary asked Officer Brooks if there was an update on the stop sign?

Officer Brooks stated that he did not know any new information on the stop sign.

Vice President Luong asked what MPOETC stands for?

Officer Brooks responded Municipal Police Officers Education Training Commission

OLD BUSINESS:

Vice President Luong informed Borough Council that he spoke to a person at 6501 Market Street this afternoon who told him that the property was sold.

The Borough Manager stated that she did not believe the property sold but a new tenant was moving in to the first floor. The Code Enforcement Officer was informed, an inspection application was complete.

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Councilman Basra asked if the Borough could look into purchasing lights for all of the courts, there is not enough light for the residents.

President MacNeille informed Councilman Basra that the property in the court area is private property. Each property owner could install their own lighting but the Borough is not allowed to purchase lights for private property.

Councilman Basra suggested that Council go together and see what the problem is.

President MacNeille stated that we could try to get planning funds for lighting, storm water for one big system. Ms. MacNeille suggested that Mayor Kramer, Councilman Patwary, Councilman Basra and Vice President Luong walk the area; there is no quick answer to this problem.

Mayor Kramer suggested that several residents go in on purchasing exterior lighting, which would solve the problem and probably costs a couple hundred dollars.

Councilman Patwary said there are several street lights out in that area.

The Borough Manager asked Officer Brooks to write down the pole numbers of the lights out in the borough and I will contact Peco tomorrow.

NEW BUSINESS: No new business

PUBLIC COMMENT:

Mr. Yoo from 6449 Market Street congratulated the new Council members. Mr. Yoo asked if the public is allowed to view the audit report.

President MacNeill stated that yes, Mr. Yoo can stop by the borough office and review the material or he can request a copy.

Mr. Yoo asked how a resident goes about having access to the Borough Ordinances.

President MacNeille stated that we are in the process of looking into funding which would enable us to have the ordinances codified.

The Borough Manager informed Mr. Yoo that he can request a copy of an ordinance by asking the Borough Manager.

The Borough Solicitor stated that he has an updated list which list out all of the Borough ordinances.

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Mr. Yoo asked if there is a long range plan for the Sears's lot and beautification of Market Street. There are ten stores empty, this is not good. We need to work together to revitalize, is there any negotiating with the property owner of the Sears site?

Mayor Kramer asked Mr. Yoo if he would like to be involved in the process with other elected officials and residents?

Mr. Yoo stated he would like to be involved, he asked if the borough offered any sort of tax incentive?

President MacNeille stated that we are applying for grants which we hope will help revitalize our business district.

Councilman Patwary informed Mr. Yoo that there is only so much we can do considering the property is private.

Mr. Yoo asked if the Borough has a Sign Ordinance? Because I had to go before the Zoning Hearing Board in order to get my sign.

The Borough Manager stated that the borough does have a sign ordinance.

The Borough Solicitor informed Mr. Yoo that the sign he requested to install was larger than our ordinance allows, because the sign was out of conformity you needed to go before the Zoning Hearing Board and request a variance.

ANNOUNCEMENTS:

President MacNeille informed the public that Reverend Laurent would be giving a short presentation on Haiti immediately following this evenings meeting.

The 2010 Census is still looking for people to work on the census, testing will be held her, the jobs pay quite well. We are trying to hold four to six testing dates. We are hoping people who are able to speak more than one language would be interested in testing.

ADJOURNMENT:

THERE WILL BE NO FURTHER BUSINESS TO COME BEFORE MILLBOURNE BOROUGH COUNCIL; A MOTION WAS MADE BY COUNCILMAN PATWARY TO ADJOURN THE REGULAR PUBLIC MEETING OF THE MILLBOURNE BOROUGH COUNCIL; SECONDED BY COUNCILMAN BASRA; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

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RESPECTFULLY SUBMITTED,
DRU ANN STAUD
MILLBOURNE BOROUGH MANAGER