

**MILLBOURNE BOROUGH COUNCIL
MEETING MINUTES
MARCH 15, 2010**

PRESENT:

Jeanette MacNeille, Council President
Khiet Luong, Council Vice President
Gurbaksh Basra, Councilman
MD. Munsur Ali, Councilman
Thomas Kramer, Mayor

OTHERS PRESENT:

John McBlain, Borough Solicitor
Cindy Leitzell, Borough Finance Officer
Dru Ann Staud, Borough Manager

PRESIDENT REMARKS:

President MacNeille thanked everyone for attending the monthly Millbourne Borough Council meeting. President MacNeille stated that she was uncomfortable with one of the comments made at last months meeting. The following is an accurate office schedule including times of day the office is open:

Hours 8:30 am until 3:30 pm Monday thru Friday
The office is open during the lunch period, the Borough Manager
And Borough Clerk answers the door and phone during the lunch
period.

Please note if for some reason the office needs to be closed during the normal business day a sign will be placed on the door stating a return time and reason for closure.

President MacNeille introduced Dennis O'Neil as the newly hired Millbourne Borough Engineer. Mr. O'Neil is employed by Herbert E MacCombie Engineering.

President MacNeille informed the public that notices were sent to all Millbourne Borough property owners informing them of an extension of the discount period for the Millbourne Borough Real Estate tax. The new deadline is April 30, 2010.

President MacNeille informed Borough Council and the public that we were awarded another grant in the amount of \$50,000.00.

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President MacNeille requested a motion to hire Michael Golden as a part time Millbourne Borough patrolman.

A MOTION WAS MADE BY COUNCILMAN LUONG TO HIRE MICHAEL GOLDEN AS A PART TIME MILLBOURNE BOROUGH PATROLMAN; SECONDED BY COUNCILMAN ALI; AND CARRIED UNANIMOUSLY BY A VOTE OF 4-0.

All in favor yes
All opposed no

PUBLIC COMMENT:

Donna Harvey, 31 Stephen Court, stated that she is a life long resident of the Borough of Millbourne. My property was never a rental property and has not been a rental property for the last 30 years; the second floor does not have a working kitchen or a working heater. Rufus told me he would withdraw the citation about a month and a half ago but now I received a register letter, Rufus asked me to bring to Council's attention.

The Borough Manager stated that Rufus was supposed to inspect the property to verify that the property was one unit.

BILLS LIST: March 15, 2010

A MOTION WAS MADE BY COUNCILMAN LUONG TO DISCUSS THE BILLS LIST OF MARCH 15, 2010; SECONDED BY COUNCILMAN ALI; AND APPROVED UNANIMOUSLY BY A VOTE OF 4-0.

All in favor yes
All opposed no

Vice President Luong asked what the bill to Upper Darby Township for Capital Cost was for?

The Borough Finance Officer responded by stating that the bill is for the Capital Improvement from Philadelphia.

President MacNeille asked what the Hero Bowl bill was for?

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The Borough Manager stated that the Hero Bowl is a football game played by All Star High School football players within Delaware County. All proceeds benefit children of falling emergency personnel's.

President MacNeille addressed the bill submitted by Tow Squad for the last major snow storm.

Mayor Kramer stated that we received a letter from the Fire Company complaining about the fire hydrants not having the snow removed from in front of them. Mayor Kramer stated that the owner of the snow removal company is also an officer with the Millbourne Fire Company.

President MacNeille reminded the Borough Manager to verify the new amount due monthly to the Millbourne Borough Fire Company.

President MacNeille asked to review the Remington Vernick and Beach bill prior to paying. Ms. MacNeille also suggested that the Millbourne Police purchase a half page ad for the 2010 Hero Bowl due to financial reasons.

A MOTION WAS MADE BY COUNCILMAN LUONG TO APPROVE THE BILLS LIST OF MARCH 15, 2010 WITH THE FOLLOWING CHANGES THE HERO BOWL AD TO REPRESENT A HALF PAGE AD, THE ADJUSTMENT TO THE MILLBOURNE FIRE COMPANY MONTHLY FEE AND AFTER REVIEW OF THE REMINGTON VERNICK BILL; SECONDED BY COUNCILMAN ALI; AND CARRIED UNANIMOUSLY BY A VOTE OF 4-0.

All in favor yes
All opposed no

MEETING MINUTES: February 15, 2010

A MOTION WAS MADE BY COUNCILMAN LUONG TO DISCUSS THE FEBRUARY 15, 2010 MEETING MINUTES; SECONDED BY COUCNILMAN ALI AND CARRIED UNANIMOUSLY BY A VOTE OF 4-0.

All in favor yes
All opposed no

President MacNeille stated that Councilman Ali was the Council person who presented Mr. Formanes with the recognition from Millbourne Borough.

The mileage was typed as 105 mills it should have read 1.5 mills.

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A MOTION WAS MADE BY COUNCILMAN LUONG TO APPROVE THE MEETING MINUTES OF FEBRUARY 15, 2010 WITH THE ABOVE MENTIONED CHANGES; SECONDED BY COUNCILMAN ALI; AND CARRIED UNANIMOUSLY BY A VOTE OF 4-0.

All in favor yes

All opposed no

POLICE REPORT: See Attached

Officer Brooks was asked the break down of the calls handled by Millbourne Borough, specifically how many calls are actually in the town of Millbourne and what type of calls are the police responding to.

Officer Brooks stated that he would have to pull that information off of the computer.

Vice President Luong asked Officer Brooks if he could give a brief update on the Town Watch program.

Officer Brooks informed the residents that the purpose of a Town Watch program is to encourage residents to work with the police to make our community safer. We have done community walks showing residents specific things to look for but the most important tool is for residents to report any suspicious activity.

A MOTION WAS MADE BY COUNCILMAN LUONG TO APPROVE THE MILLBOURNE BOROUGH POLICE REPORT AS PRESENTED; SECONDED BY COUNCILMAN ALI; AND CARRIED UNANIMOUSLY BY A VOTE OF 4-0.

CODE ENFORCEMENT REPORT/FIRE MARSHALL: See Attached

A MOTION WAS MADE BY COUNCILMAN LUONG TO APPROVE THE CODE ENFORCEMENT REPORT AS PRESENTED; SECONDED BY COUNCILMAN ALI AND CARRIED UNANIMOUSLY BY A VOTE OF 4-0.

All in favor yes

All opposed no

MANAGER'S REPORT:

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The Borough Manager stated that she forgot to add the garage rental fee to Joe Artmont in the amount of \$50.00 to the bills list.

A MOTION WAS MADE BY COUNCILMAN LUONG TO APPROVE THE BILL TO JOE ARTMONT FOR THE GARAGE RENTAL IN THE AMOUNT OF \$50.00; SECONDED BY COUCNILMAN ALI; AND CARRIED UNANIMOUSLY BY A VOTE OF 4-0.

All in favor yes
All opposed no

MAYOR'S REPORT: See Attached

Mayor Kramer stated that there is a pile of phone books behind Advanced Auto, could we please have them removed. Mayor Kramer also asked if anyone is currently writing code violations.

Vice President Luong stated that we should train residents as well as staff to look for code violations.

Vice President Luong reminded everyone that "The Great American Clean Up Day" is scheduled for April 17th.

A MOTION WAS MADE BY COUNCILMAN LUONG TO APPROVE THE MAYOR'S REPORT AS PRESENT; SECONDED BY COUNCILMAN ALI; AND CARRIED UNANIMOUSLY BY A VOTE OF 4-0.

ENGINEER'S REPORT: No report

SOLICITOR'S REPORT: No report

A MOTION WAS MADE BY COUNCILMAN LUONG TO DISCUSS THE MILLBOURNE BOROUGH HALL RENTAL ORDINANCE; SECONDED BY COUNCILMMAN ALI; AND CARRIED UNANIMOUSLY BY A VOTE OF 4-0.

Councilman Ali suggested that the Rental Ordinance be discussed further due to many issues one being the lack of parking for the people who will be renting the hall.

After discussion this issue President MacNeille suggested that we table this issue until next month.

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President MacNeille suggested that the Resolution presented by the Borough Solicitor regarding Millbourne Borough Volunteers and the Purchase Order be tabled until next month.

TREASURER'S REPORT:

The Borough Finance Officer stated that all items are in order at this time, if we do not receive reimbursement from the State for the two major snow storms we will need to adjust line items.

Mayor Kramer reminded Council members that the ticket revenue is a little light at this time.

A MOTION WAS MADE BY COUNCILMAN LUONG TO APPROVE THE TREASURE'S REPORT AS PRESENTED; SECONDED BY COUNCILMAN ALI; AND CARRIED UNANIMOUSLY BY A VOTE OF 4-0.

All in favor yes
All opposed no

ENGINEER'S REPORT:

Mr. O'Neil stated that he does not have a written report but he did meet with Jim Watson from Remington Vernick and Beach on March 4m 2010, there are approximately 17 or 18 different projects. The PA One Call has been changed all calls are now going to my office. The CDBG signature cards have been signed. Mr. O'Neil stated that he will check with Jim Watson to determine who did the final inspection on the Millbourne walkway.

A MOTION WAS MADE BY COUNCILMAN ALI TO APPROVE THE ENGINEER'S REPORT AS PRESENTED; SECONDED BY COUNCILMAN LUONG; AND CARRIED UNANIMOUSLY BY A VOTE OF 4-0.

OLD BUSINESS:

President MacNeille informed Millbourne Borough residents that we have been working very hard over the last several months applying for grants. We are happy to report that all the hard work has paid off, we have received a TCDI grant in the amount of \$50,000, and Millbourne Borough is responsible to contribute \$10,000.00. We have also received a PCTI grant in the amount of \$35,000.00.

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In January Council approved an application to apply for the Appropriation Grant; this grant if we are awarded will work in the same way as the two previously mentioned grants.

Vice President Luong stated that with the two awarded grants we are moving in the right direction with some really cool stuff! “Good work Team!”

President MacNeille read the Mayor’s Climate Control Protection Agreement.

Vice President Luong stated that Millbourne Borough should have a presentation on the Climate Control

A MOTION WAS MADE BY COUNCILMAN LUONG; SECONDED BY COUNCILMAN ALI; AND CARRIED UNANIMOUSLY BY VOTE OF 4-0.

All in favor yes
All opposed no

Council discussed various issues surrounded the Stephen Court park; we have approximately \$21,000.00 for park expansion and/or improvements. After much discussion regarding the best possible use of the funds and the best result for the borough residents, Vice President Luong suggested establishing a subcommittee to work with the Borough Engineer, the committee should consist of a member of Council, Mayor Kramer and a member from Council.

A MOTION WAS MADE BY COUNCILMAN LUONG TO FORM A SUBCOMMITTEE TO WORK TOWARD THE BEST POSSIBLE RESOLUTION TO THE STEPHEN COURT PARK IMPROVEMENTS; SECONDED BY COUCNIMAN ALI; AND CARRIED UNANIMOUSLY BY A VOTE OF 4-0.

All in favor yes
All opposed no

Vice President Luong stated that the Community Design Collaboration and Community Task force did a survey to determine the best possible use of the building located at 6501 Market Street and a vision to determine what the building could look like.

NEW BUSINESS:

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Vice President Luong stated that he has been speaking with Karen Holm from Delaware County regarding Act 167, by law this ordinance needs to be passed. Millbourne Borough should have passed the law four years ago.

Vice President Luong stated that we have an opportunity to have Interns work with us on Cobbs Creek from University of Penn.

President MacNeille stated that on the 2010 Budget a few items need to be corrected based on the Budget which was passed. The Building Maintenance line item needs to be reduced to \$4,000 and new line item titled "Energy Audit" needs to be added with an amount of \$3,000. Also, \$3,000 from the Borough Solicitor's salary should be moved to the Millbourne Fire Company line item.

President MacNeille stated she has received a good quote for a new computer, back up disk \$1300-\$1500. The police computer is the same age and should be replaced. The police did experience a software failure within the last month; the failure was not a hardware failure. Terri's computer is also six years old. I think we should at least purchase two new computers, if we move money from the Health Officer/Real Estate Attorney line items we could purchase two computers. The best plan would be to stagger these purchases but due to the fact that they are both older and stand a possibility of failure I believe we need to move forward with this purchase.

A MOTION WAS MADE BY COUNCILMAN LUONG TO MOVE THE FINANCES IN ORDER TO PURCHASE TWO COMPUTERS; SECONDED BY COUNCILMAN ALI; AND CARRIED UNANIMOUSLY BY A VOTE OF 4-0.

All in favor yes
All opposed no

PUBLIC COMMENT:

Carol Leiblein from the Millbourne Fire Company informed Borough Council that the fire company has experienced an unexpected bill for fixing the siren; the cost to fix the siren was \$600.00. The parts have been ordered to fix the siren Ms. Leiblein stated that Pennsylvania still uses the sirens because not all people have cell phones.

President MacNeille stated that the Fire Company should consider removing the siren and not using it anymore considering there are only a minimum number of firefighters who actually live in Millbourne.

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Mayor Kramer stated that we have received several complaints regarding the use of the siren because it is so loud.

Joe Feldman, 22 Park Avenue, asked where the people lived who complained about the siren.

Mayor Kramer asked why he would need to know that information, we have received several complaints.

A young Firefighter, Khalif Boyer, stated that he lives in Millbourne; he does not have a phone so the only way he is notified about a fire is by the siren.

ANNOUNCEMENTS:

President MacNeille stated that the 2010 Kindergarten registration dates are posted in the Borough office.

Vice President Luong asked if any resident is interested in being apart of the Park committee please meet him immediately following the meeting.

THERE WILL BE NO FURTHER BUSINESS TO COME BEFORE MILLBOURNE BOROUGH COUNCIL; A MOTION WAS MADE BY COUNCILMAN PATWARY TO ADJOURN THE REGULAR PUBLIC MEETING OF THE MILLBOURNE BOROUGH COUNCIL; SECONDED BY COUNCILMAN LUONG; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

RESPECTFULLY SUBMITTED,
DRU ANN STAUD
MILLBOURNE BOROUGH MANAGER