

**MILLBOURNE BOROUGH COUNCIL
MEETING MINUTES
May 19, 2008**

PRESENT:

Thomas Kramer, Council President
Joseph Artmont, Council Vice President
Charles Turner, Councilman
Mohammed Patwary, Councilman
Gurbaksh Basra, Councilman
William Donovan Jr., Mayor

OTHERS PRESENT:

John McBlain, Borough Solicitor
Jim Watson, Borough Engineer
Stella Economidis, Borough Finance Officer
Dru Staud, Borough Manager

The Borough Manager requested a motion to hire Michael Miller as a part time Millbourne Borough Parking Enforcement Officer.

A MOTION WAS MADE BY COUNCILMAN TURNER TO HIRE MICHAEL MILLER AS A PART TIME MILLBOURNE BOROUGH PARKING ENFORCEMENT OFFICER; SECONDED BY COUCNILMAN ARTMONT; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

Mayor Donovan asked Mr. Miller to step forward and be sworn in as a Millbourne Borough Parking Enforcement Officer.

Mayor Donovan requested that Ernie Milner and Charles Lord come forward to be sworn in as Millbourne Fire Department Fire Police Officers.

Borough Council congratulated all newly sworn employees and Fire Police officers to the Borough of Millbourne.

PUBLIC COMMENT:

Jeanette McNeil from 20 Burd Avenue notified Borough Council and the Code Enforcement Office that the sewer is overflowing at 14 Burd Avenue.

Mr. Sukkur from 19 Sellers Avenue informed Borough Council of loud noise coming from the auto body shop located at the top of Sellers Avenue. This noise is going on in the early morning hours. Mr. Sukkur asked if we have a noise ordinance and if so what time must all excessive noise be stopped.

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President Kramer told Mr. Sukkur that the Borough does have an ordinance in regards to noise which begins at 10:00pm. President Kramer requested that Mr. Sukkur call 911 when the noise is taking place so the police can document the problem and notify the code enforcement officer.

Councilman Patwary asked if the code enforcement officer could stop by the business and find out why they are conducting business at such a late hour.

BILLS LIST: May 19, 2008

A MOTION WAS MADE BY COUNCILMAN TURNER TO APPROVE THE BILLS LIST OF MAY 19, 2008; SECONDED BY COUNCILMAN ARTMONT; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

MEETING MINUTES: April 21, 2008

A MOTION WAS MADE TO APPROVE THE MEETING MINUTES OF APRIL 21, 2008, BY COUNCILMAN ARTMONT; SECONDED BY COUNCILMAN TURNER; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

ENGINEER'S REPORT: See attached

The Borough Engineer asked if the Borough Manager was able to located the paperwork regarding the PA One Call?

The Borough Manager responded stated that she was unable to located the paperwork.

SOLICITOR'S REPORT:

The Borough Solicitor presented for approval a resolution establishing a retirement plan entitled 457 Plan. This Plan will be a retirement plan for employees to invest money, the Borough will not submit money on behalf of the employee. The Borough Solicitor requested a motion to approve Plan 457.

Councilman Turner asked if all employees were eligible to participate in this plan.

The Borough Solicitor stated that he would verify with Mike Glackin from INR who was eligible but he believed only full time employees would be eligible.

President Kramer requested a motion to table Plan 457 until we verify who is eligible to participate in the Plan.

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A MOTION WAS MADE BY COUNCILMAN ARTMONT TO TABLE 457 PLAN;
SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY
A VOTE OF 5-0.

MANAGER'S REPORT:

The Borough Manager presented for approval the 2008 Fee Resolution. The Borough Manger requested a motion to approve the 2008 Fee Resolution.

Mayor Donovan asked what changes had been made to the 2008 Fee Resolution.

The Borough Manager informed Borough Council that the cost of copies was reduced from \$1.00 to .35cents. The Borough Manger requested that Rufus Stokes explain the other changes to the 2008 Fee Resolution.

Mayor Donovan asked what classification makes a home consider commercial as opposed to residential?

The Code Enforcement Officer stated that any dwelling having three or more units is considered commercial.

Mayor Donovan asked where Rufus got this classification because a dwelling is not considered commercial until there is more that three units.

The Code Enforcement Officer stated that in the Boca Property Maintenance Ordinance a dwelling is considered commercial if the dwelling has three or more units.

President Kramer requested a motion to table the 2008 Fee Resolution until we can clarification on several items.

A MOTION WAS MADE BY COUNCILMAN ARTMONT TO TABLE THE 2008
FEE RESOLUTION; SECONDED BY COUNCILMAN PATWARY; AND CARRIED
UNANIMOUSLY BY A VOTE OF 5-0.

The Borough Manager informed Borough Council that after a lot of much needed research by Chief McCann we were able to request bids to purchase our police radio system. As Council is aware we were required to purchase a new police radio system due to Upper Darby and Delcom changing their systems. We applied and were approved for a grant in the amount of \$15, 000.00 to purchase the police radio system. We received one bid response and the total cost to purchase 4 portable units, 4 mobile units and 1 charger is \$15,113.50. The Borough Manager requested approval to purchase the police

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radio system from Radio Communications Service Inc. for an amount not to exceed \$15,113.50.

A MOTION WAS MADE BY COUNCILMAN ARTMONT TO PURCHASE THE POLICE RADIO SYSTEM NOT TO EXCEED \$15,113.50; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

MAYOR'S REPORT: See attached

Mayor Donovan requested approval to fix and update the lights in the police station. Several of the lights do not work due to an outdated electrical component.

The Borough Manger informed Borough Council that Vice President Artmont and the Borough Manger have spoken about this issue and have requested an estimate from an electrician the Borough has used in the past. The Borough Manager pointed out that the lights in the Manager's office are also not working properly and there is no light in the vault were files are kept.

Vice President Artmont stated that he would have the electrician contact the Borough Manager.

POLICE REPORT: See Attached

A MOTION WAS MADE BY COUNCILMAN ARTMONT TO APPROVE THE POLICE REPORT AS PRESENTED FOR THE MONTH OF MAY; SECONDED BY COUNCILMAN TURNER; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

FIRE MARSHALL REPORT: See Attached

A MOTION WAS MADE BY COUNCILMAN PATWARY TO APPROVE THE FIRE MARSHALLS REPORT AS PRESENTED FOR THE MONTH OF MAY; SECONDED BY COUNCILMAN ARTMONT; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

TREASURER'S REPORT:

The Borough Finance Officer presented the May financial reports to Borough Council. The Borough Finance Officer informed Borough Council that everything is in line with our 2008 budget except that we have only received 33% of the Borough Taxes to date.

OLD BUSINESS:

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Councilman Turner asked the status of the lights on Market Street.

The Borough Manager informed Councilman Turner that she had been in touch with Upper Darby Township and they were going to review the Market Street Gateway lights and make the necessary repairs.

NEW BUSINESS:

Councilman Patwary asked why we needed to hire an additional parking enforcement officer and how the hiring of this person would affect the 2008 budget?

The Borough Manger informed Councilman Patwary that the new ticketwriter would be working hours which the current writers are unable to work. There would be no additional cost to the Borough.

Councilman Patwary asked if there are any plans in the works for the former Sears site?

Councilman Artmont stated that at this time there are no plans for the former Sears site, but we are actively working on this project and have been for many years.

ANNOUNCEMENTS:

President Kramer informed Borough Council of a seminar scheduled for Saturday, May 31, 2008 entitled First Suburbs. Issues will be discussed that affect suburbs such as ours. The seminar will be held at Bishop McDevitt High School and will run from 9:30am until 12:00pm. I am planning on attending if anyone is interested in attending please contact me.

ADJOURNMENT:

THERE WILL BE NO FURTHER BUSINESS TO COME BEFORE MILLBOURNE BOROUGH COUNCIL; A MOTION WAS MADE BY COUNCILMAN ARTMONT TO ADJOURN THE REGULAR PUBLIC MEETING OF THE MILLBOURNE BOROUGH COUNCIL; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

RESPECTFULLY SUBMITTED,

DRU ANN STAUD
MILLBOURNE BOROUGH MANAGER