

Council Meeting Minutes
July 18, 2011

The Millbourne Borough Council held their regularly scheduled meeting on Monday, July 18, 2011 at the Municipal Building, 9 Park Avenue. The meeting was called to order at 7:40 P.M. by Council President Jeanette MacNeille. Council led the Pledge of Allegiance.

Roll Call

Present: Ms. MacNeille, Council President (chaired the meeting), Council Vice President Khiet Luong, Councilmembers Md. Munsur Ali, Gurbaksh Basra and Alauddin Patwary. Also present were Mayor Thomas Kramer, Solicitor Mr. John McBlain, Engineer Mr. Dennis O'Neill, Finance Officer Ms. Stella Economidis, Police Sgt. Shawn Payne and Manager Ms. Christine Mason.

Announcements – President MacNeille introduced Anthony Tartaglio who was recently appointed to the positions of Millbourne Borough Building Code Official and Code Enforcement Officer during a Special Meeting of Council which was held on June 24, 2011. The appointment was effective July 1, 2011.

Public Comments/Questions and Answers - None

Approval of the Minutes

Councilor Luong made a **Motion**, seconded by Councilor Patwary, **to approve the minutes of the June 20, 2011 Council Meeting** as drafted. Motion carried unanimously.

Approval of the July 2011 Bills List

Councilor Basra made a **Motion**, seconded by Councilor Patwary **to approve the July 2011 Bills List**. After brief discussion, the Motion was amended to acknowledge payment of an invoice from BP in the amount of \$1,364.27 for police vehicle fuel. Additional payment was approved for a DCED training seminar fee of \$80.00 and the \$2,900.00 preparation of the January 1, 2011 Actuarial Valuation Report . The total payout approved by Council was \$34,010.85.

Reports

The following reports were given and if submitted in written form, copies are on file in the Borough office.

Police Report — Prepared by Sgt. Payne & read by Mayor Kramer.

Finance Officer's Report — Prepared and presented by Stella Economidis.

Engineer's Report — Prepared and presented by Dennis F. O'Neill, P.E..

Code Enforcement Officer's Report — Submitted by Tony Tartaglia.

Assistant Code Enforcement Officer's Report — Submitted by Terri Cox.

Fire Marshall's Report — Submitted by Rufus Stokes and attached.

Fire Company Report — Financial Report submitted for June. Carol Lieblein, President of the Millbourne Fire Company addressed Council in regards to annual funding from the Borough. President MacNeille directed Ms. Economidis to review finance records and report back.

Tax Collector's Report — Submitted by Md. Uddin.

Mayor's Report — Submitted by Mayor Kramer.

Manager's Report — Ms. Mason reminded the residents of the requirement to properly license their dogs.

Solicitor's Report — Mr. McBlain reported there had been some action regarding litigation resulting from the September 9, 2010 accident involving one of the patrol cars.

Councilor Luong made a **Motion to accept all reports as submitted or presented.**

Councilor Patwary seconded the Motion. Motion carried unanimously.

After the acceptance of the reports and upon motion of Council a short recess was taken.

Upon calling the meeting back to order, Council moved forward with business at hand.

Old Business

Motion to table the Amusements and Entertainment Ordinance was made by Vice President Luong and seconded by Councilor Patwary. Motion carried unanimously.

Brief discussion was again held on a procurement card (P-Card) program offered by the Pennsylvania State Association of Boroughs (PSAB). The Manager was directed to have a PSAB representative attend a future workshop meeting.

Motion to Adopt Ordinance Amending the Police Pension Fund Benefits was made by Councilor Patwary & seconded by Councilor Ali. Motion carried unanimously.

Motion to Adopt Automatic Red Light Enforcement Program (ARLE) Project Funding Agreement Resolution was made by Councilor Patwary & seconded by Councilor Basra. Motion was amended to state that “any Member of Council” would be authorized to sign project documents on behalf of the Borough. Motion carried unanimously.

Motion to Approve signing the Automatic Red Light Enforcement Program (ARLE) Grant Agreement was made by Councilor Patwary & seconded by Councilor Luong. Motion carried unanimously.

After brief discussion on the **topic of sewers Motion to Table** action till a future date was made by Councilor Luong & seconded by Councilor Patwary. Motion carried unanimously.

A **Motion to approve the Expansion Plan for Wister Park** was made by Councilor Patwary & seconded by Councilor Basra. Motion carried unanimously.

New Business

Motion to appoint Joseph Ferraro to the position of Part-Time Seasonal Maintenance Worker was made by Councilor Patwary and seconded by Councilor Basra. Motion carried unanimously.

Motion to appoint Dave Schlott to the position of on call Animal Control Officer was made by Councilor Patwary and seconded by Councilor Luong. Motion carried unanimously.

After some discussion on participation in joint municipal advertisement of the Ordinance of the Eastern Delaware County Stormwater Management Collaborative, **Motion to participate failed.**

Motion to authorize the Borough Secretary to sign and forward an Engagement Letter to Mingis, Gutowski & Company for completion of the 2010 Audit was made by Councilor Patwary & seconded by Councilor Basra. Motion carried unanimously.

Motion to Grant Miller Brothers a one month Extension to complete Phase II of the Market Street Lighting Project was made by Councilor Patwary & seconded by Councilor Basra. Motion carried unanimously.

Motion to authorize the Borough Engineer to advertise the Bid Packet for the Wister Park Expansion Plan Project was made by Councilor Patway & seconded by Councilor Basra. Motion carried unanimously.

Several new grant opportunities were briefly discussed. Grants such as ARLE, Growing Greener, High Density Neighborhoods, Department of Energy and also Low Interest Loan Programs. Council agreed to delegate Mrs. MacNeille, Councilor Luong, Engineer O'Neill and Manager Mason to work on potential opportunities which would benefit the community.

Public Comments/Questions and Answers - None

Executive Session – Council adjourned to an Executive Session to discuss legal and personnel matters. Upon returning to the Business Meeting, the following Motion was made.

Motion to amend the allocation of budgeted monies was made by Councilor Luong & seconded by Councilor Patway. Motion carried unanimously.

Councilor Patway made a **Motion to adjourn** the meeting. The motion was seconded by Councilor Basra and passed unanimously. The time was 10:15 P.M.

Respectfully submitted _____

Christine M. T. Mason, Borough Secretary

Approved by Council on the 19th day of September, 2011

Jeanette MacNeille, Council President