

Council Meeting Minutes November 21, 2011

The Millbourne Borough Council held their regularly scheduled meeting on Monday, November 21, 2011 at the Municipal Building, 9 Park Avenue. The meeting was called to order at 7:30 P.M. by Council President Jeanette MacNeille. Council led the Pledge of Allegiance.

Roll Call

Present: Mrs. MacNeille, Council President (chaired the meeting), Council Vice President Khiet Luong, Councilmembers Md. Munsur Ali, Gurbaksh Basra and Alauddin Patwary. Also present were Mayor Thomas Kramer, Solicitor Mr. John McBlain, Engineer Mr. Dennis O'Neill, Finance Officer Mrs. Stella Economidis and Manager Mrs. Christine Mason. Police Chief Shawn Payne was absent and excused.

Announcements / Presentations – Mrs. MacNeille announced that during Council's December 21st meeting a Community Development Block Grant Hearing would be held. Mrs. MacNeille congratulated the Fire Company for their recycling efforts at the Fire House, cleaning up the basement area and for their response to the Wister Drive fire call. Mrs. MacNeille stated that the Draft Yr 2012 Budget was presented during Council's November 16th Workshop Meeting and posted at the office last Friday.

Mrs. MacNeille then briefly discussed the Community Development Block Grant Program. She stated that the program targets Capital Improvement projects such as the past CDBG Market Street streetlight upgrade, Burd Ave and Court area road paving, and the improvements to Wister Drive Park. She also mentioned that there is ongoing discussion on the possibility of CDBG funding for the Borough's Code Enforcement Program.

Councilman Luong shared that Council was working on their 2011 Annual Report to be distributed to the community.

Public Comments/Questions and Answers – None at this time.

Approval of the Minutes

Motion to table the Minutes of September 21, 2011 was made by Councilor Patwary, seconded by Councilor Ali and carried unanimously.

Motion to adopt the October 17, 2011 Council Meeting Minutes was made by Councilor Luong, seconded by Councilor Patwary and carried unanimously.

Motion to adopt the November 16, 2011 Council Meeting Minutes was made by Councilor Patwary, seconded by Councilor Ali. After brief discussion on the minutes, the following correction is to be made; the minutes are to reflect a \$10,000 match for the PECO Green Region Open Space Program Grant.

Motion to approve the Minutes as corrected was made by Councilor Patwary, seconded by Councilor Ali and carried unanimously.

Approval of the November 2011 Bills List

Councilor Patwary made a **Motion**, seconded by Councilor Basra **to approve the November Bills List**. After discussion it was determined that all annual memberships would be held over to the January Bills Lists thus excluding the \$152 membership fee for the PA State Association of Boroughs from the Motion to approve and correcting the total to Upper Darby for sewage fees in the amount of \$3,624.27. Makers of the Motion amended their Motion and the amended Motion carried unanimously. Total approved was \$25,826.37.

Reports

The following reports were given and if submitted in written form, copies are on file in the Borough office.

Police Report — Prepared by Sgt. Payne and read by Mayor Kramer.

Finance Officer's Report — Prepared and presented by Stella Economidis.

Engineer's Report — Prepared and presented by Dennis F. O'Neill, P.E.

Code Enforcement Officer's Report — Submitted by Tony Tartaglia.

Assistant Code Enforcement Officer's Report — Submitted by Terri Cox.

Fire Marshall's Report — None at this time.

Fire Company Report — Proposed Budget for 2012 submitted by Sandie Archie.

Tax Collector's Report — None at this time.

Mayor's Report — Mayor Kramer stated that the parade hosted by the Philadelphia Sikh Society was once again a success and enjoyed by many. Mayor Kramer shared that he, along with Philadelphia's Deputy Mayor, attended a meeting in regards to Cobbs Creek Park. The goal of the meeting was increasing the usage and addressing safety matters within Cobbs Creek Park.

Manager's Report — Ms. Mason announced that as in years past, Millbourne Borough will begin processing Residential Parking Permits mid-December. There will be both daytime hours and evening hours when residents may purchase their Year 2012 stickers. Evening hours will be announced once confirmed.

Solicitor's Report — None at this time.

Motion to accept the reports as submitted and presented was made by Councilor Luong and seconded by Councilor Patwary. Motion carried unanimously.

Old Business

Motion to table the Amusements and Entertainment Ordinance was made by Councilor Patwary and seconded by Councilor Basra and carried unanimously.

Several active grants were discussed and as needed, formal action was taken as is herein noted. President MacNeille shared the following with Council. A **PECO Green Region Open Space Program Grant** application was prepared and submitted. The **PennVEST** tree planting program will kick off with a tree being planted at Wister Drive Park in December and an “Opening Ceremony” for the community at the park on Sunday, December 18th at 3 P.M.

In regards to the **Delco Energy Efficiency Grant**, Engineer O’Neill recommended Council award the bid to the second lowest bidder, Republic ITS at \$15,235.00 since the low bidder did not follow all the required criteria resulting in their bid being withdrawn. Mr. O’Neill also suggested the Borough request Delaware County grant a twelve week extension of time to complete the work. **A Motion to award the bid to Republic ITS at a cost of \$15,235.00 and to request an extension of time was made by Councilor Luong, seconded by Councilor Patwary and carried unanimously.**

Councilor Luong has submitted a **Sustainability Grant** application on behalf of the Borough for a workshop on the safety and walkability of a community.

Mrs. MacNeille explained that as part of the **TCDI Grant** work, having accepted entering into a contract with Urban Partners, an agreement needs to be signed and is under review by the Borough Solicitor. In an effort to continue moving the project forward, a motion was called for. Councilor Patwary made a **Motion to approve signing the Professional Service Agreement with Urban Partners subject to the following, for an amount not to exceed \$54,000.00, with a deadline of May 31, 2012, and subject to the review and approval of the Borough Solicitor.** Motion was seconded by Councilor Basra and carried unanimously.

Motion to table action on the pruning of Market Street trees was made by Councilor Patwary, seconded by Councilor Ali and carried unanimously, pending provision of a revised quote.

After hearing comments from their Solicitor, Mr. McBlain, Council held discussion on the draft of **Ordinance No. 434 dealing with nuisance properties and blight reclamation.** Having decided the matter warranted further consideration and review, a Motion to table action on ordinance No. 434 was made by Councilor Patwary, seconded by Councilor Luong and carried unanimously.

Council held discussion on the upcoming **bid for refuse collection.** Recognizing recycling as one of the major goals of Council, it was determined that more fact finding and investigation of options was necessary prior to authorizing bidding out both refuse and recycling collection. Mrs. Mason informed Council that the current hauler had agreed to continue servicing the Borough allowing the Borough more time to formalize plans for the collection of waste and recycling.

At this time Council took a short break. Mrs. Economidis was excused. The time was 9:00 P.M.

New Business

Council briefly discussed some **new grants** which would be researched. Through the Endowment Arts group, an "Our Town Grant" which focuses on planning a community and incorporating art in the plan. The focus would be the Courts area.

Motion to appoint Jamie Phillips to the position of part-time Parking Enforcement Officer was made by Councilor Patwary, seconded by Councilor Basra and carried unanimously.

Mrs. MacNeille again stated that the preliminary draft budget was presented during Council's November 16th Workshop Meeting. Council and the Borough staff continue to work on the preparation of the **Year 2012 Budget** and it is anticipated that the draft will again be reviewed during the December 14th Workshop Meeting.

Councilor Ali raised the question of potential abatement of fees and penalties to assist residents with outstanding tax bills. After brief discussion it was determined that Council would not take formal action on this matter at this time. Council agreed to credit outstanding Homestead rebate funds against tax bill penalties and fees.

Councilor Ali asked about the status of the Wister Drive Park improvements and an update was given by Engineer O'Neill & President MacNeille.

Councilor Patwary raised the question of adding a shelter to the school bus stop. While a more final plan for the overall area is completed, it was agreed that the Engineer would look into pricing temporary structures and report back at the December meeting.

Councilor Ali questioned the use of Borough Official Parking Permits. After some brief discussion, a Motion to table action on use of Borough Official Parking Permits was made by Councilor Patwary, seconded by Councilor Luong and passed unanimously.

Councilor Basra raised the question of adding a traffic calming device such as a speed bump to the area of Garden Court behind the temple. It was agreed that the Engineer would look into pricing such devices as well as speed tables.

Public Comments/Questions and Answers

Md. Uddin, 34 Burd Avenue, stated his concerns on old dead trees, existing healthy trees, new trees and the possibility of establishing a municipal fee to fund tree maintenance.

Executive Session – Council suspended their Business Meeting at 9:50 P.M. and entered into an Executive Session. At 10:15 P.M. the Executive Session ended and the Business Meeting reconvened. Council announced that a legal matter was discussed during the Executive Session however no formal action was required at this time.

Councilor Patwary made a **Motion to adjourn** the meeting. The motion was seconded by Councilor Ali and passed unanimously. The time was 10:18 P.M.

Respectfully submitted _____

Christine M. T. Mason, Borough Secretary

Approved by Council on the 19st day of December, 2011

Jeanette MacNeille, Council President