

## **Council Meeting Minutes October 17, 2011**

The Millbourne Borough Council held their regularly scheduled meeting on Monday, October 17, 2011 at the Municipal Building, 9 Park Avenue. The meeting was called to order at 7:30 P.M. by Council President Jeanette MacNeille. Council led the Pledge of Allegiance.

### **Roll Call**

Present: Ms. MacNeille, Council President (chaired the meeting), Council Vice President Khiet Luong, Councilmembers Md. Munsur Ali, Gurbaksh Basra and Alauddin Patwary. Also present were Solicitor Mr. John McBlain, Engineer Mr. Dennis O'Neill, Police Chief Shawn Payne and Manager Ms. Christine Mason. Mayor Thomas Kramer and Finance Officer Ms. Stella Economidis were absent and excused.

**Announcements / Presentations** – Ms. Mason announced that as in years past, Millbourne Borough joins with many other Municipalities in Delaware County in support of **Red Ribbon Week** a national campaign promoting awareness to the dangers of alcohol and other drug abuse.

Mrs. MacNeille announced that Council had begun work with the staff to prepare the **Year 2012 Budget**. Upcoming meetings when the draft budget may be discussed are November 16<sup>th</sup> & 21<sup>st</sup> as well as December 14<sup>th</sup> & 19<sup>th</sup>. Draft proposals will be posted at Borough Hall and on the website during the budget preparation process.

### **Public Comments/Questions and Answers**

**James O'Brien of 54 Hurley Court** expressed his concerns on additional fences being installed in the Court areas of the community.

**Md. Uddin of 34 Burd Avenue** gave his support to and thanked Council for their efforts to have a bus shelter placed at the Taylor Blvd. / Garden Ct. bus stop for the school children who ride the UDSD bus.

**Saji John of 19 Sellers Avenue** expressed his disappointment at not receiving electronic versions of the data he requested in a timely manner and questioned the status of the Borough's website.

### **Approval of the Minutes**

**Motion to adopt the September 19, 2011 Council Meeting Minutes** was made by Councilor Patwary, seconded by Councilor Ali. After brief discussion on the minutes, the following corrections are to be made, the meeting date on page 1, the month of the bills list on page 2 and the removal of the public comment section on page 4. Motion to approve the Minutes as with corrections was made by Councilor Patwary, seconded by Councilor Luong and carried unanimously.

Motion to table the Minutes of September 21, 2011 was made by Councilor Patwary, seconded by Councilor Ali and carried unanimously.

**Approval of the October 2011 Bills List**

Councilor Luong made a **Motion**, seconded by Councilor Patwary **to approve the October Bills List** as presented. Total approved was \$35,413.89. Motion carried unanimously.

**Reports**

The following reports were given and if submitted in written form, copies are on file in the Borough office.

**Police Report** — Prepared and presented by Sgt. Payne.

**Finance Officer's Report** — Prepared and presented by Stella Economidis.

**Engineer's Report** — Prepared and presented by Dennis F. O'Neill, P.E..

**Code Enforcement Officer's Report** — None at this time.

**Assistant Code Enforcement Officer's Report** — Submitted by Terri Cox.

**Fire Marshall's Report** — Submitted by Rufus Stokes.

**Fire Company Report** — None at this time.

**Tax Collector's Report** — None at this time.

**Mayor's Report** — None at this time.

**Manager's Report** — Mrs. Mason reported that Mercantile Tax payments have started to come in and follow-up letters will be sent out to those businesses which have not replied.

**Solicitor's Report** — Mr. McBlain reported that next month he would present Council with an Ordinance that would combine the intent of Agenda Item 9.4 Nuisance Properties & Item 9.5 Act 90, Neighborhood Blight Reclamation and Revitalization Act.

**Motion to accept the reports as submitted and presented** was made by Councilor Patwary and seconded by Councilor Basra. Motion carried unanimously.

**Old Business**

**Motion to table the Amusements and Entertainment Ordinance** was made by Councilor Patwary and seconded by Councilor Ali and carried unanimously.

**Regarding active grants**, Councilor Patwary made a **Motion to authorize entering into an agreement with Urban Partners** in the amount of \$54,000.00 for their work in conjunction with the TCDI Grant. Motion was seconded by Councilor Ali and carried unanimously.

Updates were given on the grants for Penn Vest III, Sierra Club, Delco Energy Efficiency and the Community Development Block Grant (CDBG) for Wister Park. In conjunction with the Wister Park Grant and the Engineer's Report, Councilor Patwary made a **Motion to authorize the Borough Engineer to contract for soil testing and foundation study at Wister Park in an amount of \$4,500 maximum contingent upon the commitment of increased CDBG funding.** Motion was seconded by Councilor Ali and carried unanimously.

A Small Communities Grant from DCNR was noted as being available next September and may be considered to cover playground equipment purchase and some installation labor costs for improvements to Wister Park.

**Motion to award the streetlight maintenance contract to Charles H. Higgins & Sons, Inc. as the lowest responsible bidder at \$88 a month, \$1,056 a year** was made by Councilor Patwary and seconded by Councilor Basra. Motion carried unanimously.

**Motion to table agenda items 9.4 & 9.5** as a result of the Solicitor's report was made by Councilor Patwary and seconded by Councilor Ali. Motion carried unanimously.

Mr. McBlain informed Council that Item 9.6 Mutual Aid – Delaware County Sheriff's Office was a matter still pending before the County and as such the matter was removed from Council's agenda.

### New Business

**Motion to authorize the staff to prepare, advertise and solicit bids for the Delco Smart Energy Grant Bid for streetlight energy efficiency upgrades** was made by Councilor Luong seconded by Councilor Patwary and carried unanimously.

**Motion to issue a check to the Millbourne Fire Company representing Firemen's Relief** funding was made by Councilor Luong seconded by Councilor Basra and carried unanimously.

**Motion to authorize the staff to prepare a bid packet for the Refuse Removal Contract** was made by Councilor Patwary seconded by Councilor Ali and carried unanimously.

Council briefly discussed some **new grants** which would be researched and possibly applied for. Such as a PECO Green Region Grant and an EPA Partnership Sustainable Communities Grant which is targeted at raising the quality of life within communities. It was noted that a previously discussed KaBoom Grant requires an applicant to have a non-profit 501(c)3 status. At this time, the Borough neither holding a 501.c.3 status of their own, nor finding a 501(c)3 partner, the Borough is unable to apply for a KaBoom Grant.

No formal action was taken on the current **Year 2011 Budget.**

**Public Comments/Questions and Answers**

**James O'Brien of 54 Hurley Court** questioned the CDBG program guidelines relating to the prevailing wage requirements.

**Saji John of 19 Sellers Avenue** expressed his disappointment in the Borough and the Borough staff in not fulfilling his requests in a timely manner and failure to update the Borough's website.

At this time, Dennis O'Neill of the Borough Engineer's office was excused. The time was 9:40.

**Executive Session** – Council adjourned to Executive Session to discuss a personnel matter. Upon their return, no formal action was taken.

Councilor Patwary made a **Motion to adjourn** the meeting. The motion was seconded by Councilor Ali and passed unanimously. The time was 9:50 P.M.

Respectfully submitted \_\_\_\_\_

Christine M. T. Mason, Borough Secretary

Approved by Council on the 21st day of November, 2011

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Jeanette MacNeille, Council President