

BOROUGH OF MILLBOURNE

DEPARTMENT OF CODE ENFORCEMENT

9 Park Ave • Millbourne, Pennsylvania 19082 • 610 352-9080 • 610-352-9081 FAX

RENTAL PROPERTY REGISTRATION APPLICATION TO LEASE OR RENT DWELLING, DWELLING UNIT OR ROOMING UNIT

Inspection cost \$75.00 per building or \$50.00 each 3 or more units

Date: _____

Registration Number: _____
OFFICIAL USE ONLY

Property Address: _____

Property Owner's Name: _____

Property Owner's Address: _____

Phone Number (Day): _____ Phone Number (Emergency): _____

Property Description: _____

Residential Use Group _____ Multiple-Family Dwelling _____ One-family Dwelling

_____ Multiple Single-Family Dwelling _____ Two-Family Dwelling

Number of Units _____ Number of Rental Units: _____

Lease/Rental Agreement: _____ Month to Month _____ Six Month _____ Twelve Month _____

Utilities paid by _____ Owner _____ Tenant _____ Other (specify) _____

Tenant Name _____
First Last

Unit No/Letter: _____ Number of occupants in unit _____

Tenant Name _____
First Last

Unit No/Letter: _____ Number of occupants in unit _____

Tenant Name _____
First Last

Unit No/Letter: _____ Number of occupants in unit _____

The applicant shall promptly inform the Department of Code Enforcement in writing of any changes made to a property which alters the information provided in the applicant's registration. Unless previously revoked or suspended such registration shall expire as of the 1st day of January its issuance, at/or prior to which time applications shall be made for renewal of all such registration for a further period of twelve months.

Signature: _____ Date: _____

**REGISTRATION IS NON-TRANSFERABLE
BOROUGH OF MILLBOURNE ORDINANCE NUMBER 407**