

**BOROUGH OF MILLBOURNE
BOROUGH COUNCIL REORGANIZATION MEETING
JANUARY 4, 2010**

A Reorganization Meeting of the Millbourne Borough Council was held on Monday January 4, 2010, at the Millbourne Borough Municipal Building, 9 Park Avenue, Millbourne, PA

PRESENT: Thomas Kramer, Councilman
Alauddin Patwary, Councilman
Gurbaksh Basra, Councilman

OTHERS PRESENT: District Justice Karapalidis
John McBlain, Borough Solicitor
Dru Ann Staud, Borough Manager

CALL TO ORDER:

The Reorganization Meeting was called to order by Councilman Kramer, at 7:30PM.

SWEARING – IN- NEWLY ELECTED MAYOR

At this time, Upper Darby District Justice, The Honorable Judge Karapalidis swore – in- newly elected Mayor, Thomas Kramer.

SWEARING –IN- NEWLY ELECTED COUNCILMAN

At this time, Upper Darby District Justice, The Honorable Judge Karapalidis swore-in newly elected Councilmember's: Jeanette MacNeille, Khiet Luong and MD. Munsur Ali

SWEARING –IN-NEWLY ELECTED TAX COLLECTOR

At this time, Upper Darby District Justice, The Honorable Judge Karapalidis swore –in- the newly elected Millbourne Borough Tax Collector, Mohammed Uddin.

Mayor Kramer took control of the reorganization meeting asking for nominations for Millbourne Borough Council President.

NOMINATIONS AND ELECTION FOR PRESIDENT OF MILLBOURNE BOROUGH COUNCIL:

A MOTION WAS MADE BY COUNCILMAN BASRA TO NOMINATE JEANETTE MACNEILLE AS PRESIDENT OF MILLBOURNE BOROUGH COUNCIL; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

All in favor yes
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All opposed no

There being no further nominations, nominations were closed.

A MOTION WAS MADE BY COUNCILMAN BASRA TO ELECT COUNCILMAN MACNEILLE AS PRESIDENT OF MILLBOURNE BOROUGH COUNCIL; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

All in favor yes
All opposed no

At this time, Mayor Kramer turned the reorganization meeting over to newly elected President MacNeille. President MacNeille asked for nominations for Millbourne Borough Council Vice President.

NOMINATIONS AND ELECTION FOR VICE PRESIDENT OF MILLBOURNE BOROUGH COUNCIL:

A MOTION WAS MADE BY COUNCILMAN ALI TO NOMINATE COUNCILMAN KHIET LUONG AS VICE PRESIDENT OF MILLBOURNE BOROUGH COUNCIL; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

All in favor yes
All opposed no

There being no further nominations, nominations were closed.

A MOTION WAS MADE BY COUNCILMAN ALI TO ELECT COUNCILMAN LUONG AS VICE PRESIDENT OF MILLBOURNE BOROUGH COUNCIL; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

All in favor yes
All opposed no

NOMINATIONS AND ELECTION OF PRESIDENT PRO TEM

President MacNeille explained that the President Pro Tem will run the Millbourne Borough Council regular public meetings in the absence of the President and Vice President.

A MOTION WAS MADE BY COUNCILMAN LUONG TO NOMINATE COUNCILMAN PATWARY TO THE POSITION OF PRESIDENT PRO TEM; SECONDED BY COUNCILMAN BASRA; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

All in favor yes
All opposed no

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President MacNeille presented for approval Robert's Rule of Order.

A MOTION WAS MADE TO APPROVE THE USE OF ROBERT'S RULE OF ORDER IN RUNNING THE MILLBOURNE BOROUGH COUNCIL MEETINGS BY COUNCILMAN LUONG; SECONDED BY COUNCILMAN PATWARY AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

All in favor yes
All opposed no

OPENING WORDS – COUNCIL PRESIDENT

President MacNeille thanked the outgoing officials for their hard work and dedication to Millbourne Borough. President MacNeille thanked the Millbourne Borough staff and officials for their hard work and commitment to Millbourne Borough. We will be moving forward with changes please have patience with us during this transition period.

GUIDING PRINCIPLES- Building a safer, cleaner and stronger community

Councilman Basra stated that a goal of Millbourne Borough Council is to offer accountability in Government and create openness in Government. We will attempt to reach out to the community through the newsletter, website and email. We are here to serve you, the community and we will not forget that the money we have is your money.

President MacNeille stated that we as a Council will promote open contracts, budget, laws and processes (e.g., Encoding of borough laws, name tags for Council).

Councilman Ali thanked all the residents and Borough Council for this opportunity. Councilman Ali stated that we must do everything possible to make Millbourne Borough a safer, cleaner complete neighborhood (e.g., community clean ups, emergency planning, etc.)

President MacNeille discussed three areas of Focus which include Economic Development- Planning (e.g., revisions to zoning and comprehensive plan, Official Map, Market St. Business District) Energy efficiency in operations and buildings (e.g., energy audit for borough buildings and residential units, energy efficiency training). Job creation: offering of available jobs to people in the borough, job training. Attracting or developing locally owned and green businesses.

Public Safety- establishing an active safety committee, create emergency management plan

Community Improvement/Housing development- Inspection program, clean streets program, collecting delinquent taxes. Tool lending and/or home fix it programs (and weatherization). State, County and regional programs.

Vice President Luong stated that Council has a unique position- some of us are new; some of us have past experience. We want to share our goals with the residents.

APPOINTMENT OF BOROUGH OFFICIALS:

President MacNeille read a list of Borough Officers, which were to be appointed to their respective positions; the names and positions were as follows:

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Manager / Secretary/ Treasurer – Dru Ann Staud

Solicitor – John McBlain

Fire Marshall – Rufus Stokes

Vacancy Board – Justin Skariah

Zoning Hearing Board – Ginny Mulgrew

A MOTION WAS MADE BY VICE PRESIDENT LUONG TO APPOINT THE ABOVE-MENTIONED MILLBOURNE BOROUGH OFFICIALS; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

All in favor yes
All opposed no

COMMITTEE APPOINTMENT

Safety Committee

A MOTION WAS MADE TO APPOINT MAYOR KRAMER AND VICE PRESIDENT LUONG TO THE POSITION OF SAFETY COMMITTEE; SECONDED BY COUCNILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

All in favor yes
All opposed no

PUBLIC COMMENT/QUESTIONS & ANSWERS

No public comment

OLD BUSINESS:

President MacNeille requested a motion to open the 2010 Budget.

A MOTION WAS MADE BY COUNCILMAN LUONG TO OPEN THE 2010 MILLBOURNE BOROUGH BUDGET; SECONDED BY COUCNILMAN BASRA; AND CARRIED UANIMOUSLY BY A VOTE OF 5-0.

President MacNeille stated that we would like a period of time to discuss the budget that was passed last year; we will make this a quick process so the staff knows how to implement our wishes.

Vice President Luong stated that one reason for opening the 2010 Budget is so that this Council can take ownership and accountability of the budget, instead of passing blame onto the previous Council.

All in Favor Yes
All opposed No

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President MacNeille requested a motion to discuss the grant application from the Community Design Collaborative.

A MOTION WAS MADE BY COUCNILMAN PATWARY TO DISCUSS THE COMMUNITY DESIGN COLLABORATIVE; SECONDED BY COUNCILMAN LUONG; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

President MacNeille stated that she would like to discuss a grant application which was submitted by Millbourne Borough to the Community Design Collaborative. Vice President Luong and myself worked very hard applying for this service grant. The purpose behind this grant opportunity is to allow engineers and planners to assess and design a building/business for the location at 6501 Market Street. Once the Collaborative is finished we will have a vision of the best possible use for this property. Council, residents and the property owner will all take a stake in the process to ensure that all needs are met. This program will cost the borough \$1,000.00, with a benefit to exceed \$15,000.00. The only draw back is terminology in the contract which in worst circumstances make the borough liable for actions of the Collaborative while working on the project.

The Borough Solicitor stated that the indemnification clause is broader than what the Borough would normally accept. We asked for a modest change but the Collaborative is unable to change the language in the contract.

Vice President Luong stated that he has worked with the Collaborative for several years; he has never run into a problem although a problem could arise. Vice President Luong stated that he feels the risk is low and the advantage is high for development in the borough.

Councilman Patwary stated he felt it was too high of a risk.

Vice President Luong stated that he is grateful for the consistent conservative matter of Councilman Patwary but the only way to work with this organization is to either accept the contract as stated or find another non-profit organization to accept responsibility.

President MacNeille stated that she has read many Federal grants and the language in those documents could be viewed as detrimental to a municipality. Ms. MacNeille asked if we could wait to vote on this topic until a later date.

Vice President Luong stated that they need an answer by January 8, 2010.

President MacNeille requested a motion to move forward and approve the agreement between Millbourne Borough and Community Design Collaborative.

A MOTION WAS MADE BY COUNCILMAN LUONG TO APPROVE THE AGREEMENT BETWEEN MILLBOURNE BOROUGH AND COMMUNITY DESIGN COLLABORATIVE GRANT; SECONDED BY COUNCILMAN PATWARY AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

All in favor yes
All opposed no

Mayor Kramer asked to take a moment to swear in newly elected Kim Harper to the position of Millbourne Borough Judge of Elections.

Mayor Kramer completed the swearing in process.

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NEW BUSINESS:

Vice President Luong requested authorization to discuss applying for the EPA grant with a maximum grant amount of 25,000.00 for community education on water, air and energy efficiency.

A MOTION WAS MADE BY COUNCILMAN LUONG TO DISCUSS THE APPLICATION FOR THE EPA GRANT SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

President MacNeille stated that the deadline is Friday; we will try our best to get this grant completed.

Mayor Kramer asked if there was a match for this grant.

President MacNeille responded no.

Councilman Patwary asked how the money is spent.

President MacNeille stated that we could publish educational material and distribute to the community, hopefully provide outreach in several languages.

Vice President Luong asked when the funds would be distributed.

President MacNeille responded by stating that the funds would be distributed in June of 2010.

A MOTION WAS MADE BY COUNCILMAN LUONG AUTHORIZING MILLBOURNE BOROUGH TO APPLY FOR THE EPA GRANT; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

All in favor yes
All opposed no

President MacNeille requested a motion to discuss the Peco Green Grant.

A MOTION WAS MADE BY COUNCILMAN LUONG TO DISCUSS THE PECO GREEN GRANT APPLICATION; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

Peco offers up to \$10,000.00 to local governments to do things such as creating open space, this grant does require a match of 50%. The grant application is due by January 15, 2010. We do have previous grants which will work with this grant. The previous Borough Council applied for and received funds from DCED and CDBG for park improvements.

The Borough Solicitor stated that Council can approve to apply for the grant, if and when the grant is awarded at that time Council can decide if they would like to proceed.

A MOTION WAS MADE BY COUNCILMAN LUONG TO AUTHORIZE MILLBOURNE BOROUGH TO APPLY FOR THE PECO GREEN GRANT; SECONDED BY COUNCILMAN PATWARY; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

All in favor yes
All opposed no

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ANNOUNCEMENTS:

Vice President Luong reminded residents that the next Millbourne Borough Council meeting will take place on Tuesday, January 19, 2010 due to the Martin Luther King Holiday.

ADJOURNMENT:

THERE WILL BE NO FURTHER BUSINESS TO COME BEFORE BOROUGH COUNCIL. A MOTION WAS MADE BY COUNCILMAN PATWARY; AND SECONDED BY COUNCILMAN BASRA; AND CARRIED UNANIMOUSLY BY A VOTE OF 5-0.

All in favor yes
All opposed no

RESPECTFULLY SUBMITTED

DRU ANN STAUD
MILLBOURNE BOROUGH MANAGER