



2021 Annual Business License Application &
2020 Mercantile Tax Return

Business Name: _____
Contact Person: _____
Business Location: _____, Millbourne, PA 19082
Business Mailing Address (if different) _____
Business Phone Number: _____
Nature of Business: Service Product and Service Mixed Retail Wholesale

Business License

1) Annual Business License Fee (Applicable to all businesses operating in Millbourne).. .. \$100.00

Mercantile Tax

2) Total 2020 Retail Gross Receipts (see instructions on reverse) . ..
3) Retail Tax Due (Line 2 x .00125) . ..
4) Total 2020 Wholesale Gross Receipts
5) Tax Due (Line 4 x .001)
6) Total 2020 Tax Due (Total of Lines 3 & 5)
7) Less any Year 2020 Estimated Mercantile Tax Paid
8) Additional Tax or Credit Due (Subtract Line 7 from Line 6)
9) 2020 Estimated Tax Due*
*(Must equal at least 2018 actual tax on Line 6, see details on reverse.)
10) Total Year 2020 Mercantile Tax Due (Total of Lines 8 & 9)
11) Total Amount Due (Total of Lines 1 & 10)
Late Charges (Begin May 30, 2021 for Year 2020)
12) 10% of Line 11
13) Add 1% of Line 11 for each month or part thereof return is late
14) Total Amount Due with Return (Total of Lines 11, 12 & 13)

- All Businesses, regardless of the nature of the business, within the Borough are required to have a valid License.
- Mercantile Tax is to be paid on all the receipts from either retail or wholesale sales.
- The tax rate is 1.25 mills on retail sales and 1.0 mills on wholesale sales of any tangible goods sold in Millbourne Borough. This includes the sale of goods from a place of business within the Borough to a person who does not reside within the Borough. This also includes food and beverages sold for consumption or otherwise within the Borough.
- Receipts shall not include the sale of real estate or any goods shipped from a point outside the Borough to a customer outside of the Borough.
- Partial Year receipts are taxable. If a business has not been operating for the full tax year then the Mercantile Tax will be on the Gross Receipts for the period of the year that the business was operating. The Estimated Tax shall be computed by dividing the Tax by the number of months in business and then multiplying by twelve (12).
- **Copy of Federal Returns along with any work papers containing calculation used to determine Gross Receipts MUST be attached to this form.**
- Payment should be made payable to **Millbourne Borough** and mailed to the attention to:

Millbourne Borough
9 Park Avenue
Millbourne, PA 19082

Printed Name of Person completing _____

Title _____

By way of my signature, I declare, under penalty of law that all statements made herein and in supporting schedules are true, correct and complete to the best of my knowledge and belief.

Signature of Person completing form _____

Phone Number _____ Date Signed _____

***** Office Use Only Below This Line *****

Date Received _____ Payment _____ Ck# _____ Received By _____

Follow-Up Required??? Y / N

Form Revised 03/28/2017 (BK)