

**Borough of Millbourne
Workshop Meeting Minutes
January 13, 2020**

The meeting was called to order at 7:14 pm by Council President Justin Skariah, who led the Pledge of Allegiance.

Roll Call: Present were Council President Justin Skariah, Council Vice-President Mahahubul Tayub, Councilors Md Nurul Hasan, Mohammed F. Islam, Md Munsur Ali and Mayor Tom Kramer (7:20 pm). Also present were Finance Assistant Mainul Kaiser and Acting Manager Nancy Baulis.

Public Comment: None

Appointments/Presentations/Announcements: None

Minutes Motion was made by Vice-President Tayub and seconded by Councilor Islam to approve the December 17, 2019, special meeting December 30, 2019 and Council Reorganization meeting January 6, 2020 minutes. **Motion passed.**

Old Business

7.1 Fire Protection: the new manager for Upper Darby Township Vince Rongione was sent the most recent copy of an agreement between Upper Darby Township and Millbourne Borough received Fri. December 27, 2019 at 3:30 pm. Interim Fire Chief for Upper Darby Township Michael Gove has spoken with Nancy several times on the cooperation that should continue between Upper Darby and Millbourne. He requested that Nancy contact Tim Boyce at the 911 center confirming Upper Darby will control the run cards for Millbourne, which she did

7.2 Sol Smart ordinance is ready to be signed on January 21, 2020. Delay from needed to send to the DelCo Planning Department for approval and advertising. The ordinance allows home owners to install Solar Panels; our code officer will inspect the work. Homeowners need to check roofs before installing.

7.3 Mathai properties had one scheduled to be sold on the 31st, but was pulled at buyer's request. The buyer wants to buy both 6451 and 6431. James Wood of Portnoff recommends giving until January or February to complete the sales. Nancy did tell James Wood to tell the Mathai counsel that U&O inspections need to be done on both properties, or Mathai could be fined. Mathai properties were discussed including burglaries that had involved one of the properties or tenants.

Motion was made by Councilor Hasan and seconded by Vice-President Tayub to postpone the sale of the properties, so both maybe sold. **Motion passed.**

7.4 T-Mobile account is \$100 a month with a monthly discount of \$15, so we pay \$85.

7.5 PECO project to reduce bills tabled until February.

7.6 Tax Collector has completed the course so Council would like he to attend next Tuesday meeting.

New Business

8.1 TV pick-up Sat. in February schedule for Sat. at end of February and have the date in the newsletter.

8.2 Parking ticket discussion on contents of letter and what happened. Tom Kramer said Council is not authorized to void tickets, but can discuss. Council requests that Scott meet with Council on Fri. Jan. 17 5 pm to 6 pm to give his side of the story.

8.3 Conflict of interest Kilkenny Law firm: The firm has been named solicitor for Upper Darby Township and there could be a potential conflict of interest. After a brief discussion where Justin said it could be good for Millbourne a **motion was made** by Councilor Ali and seconded by Councilor Hasan to waive any conflict of interest.

8.4 Credit card chip reader. The slider for credit cards was not working well so we contacted Essa bank. Millbourne pays \$25 a month for the slide usage and with the chip reader it will be \$29.95 a month. To buy the chip reader it would cost over \$800. So we will lease the chip reader and it can be replaced if there is a problem or new technology emerges.

8.5 Financial Officer will try to attend next Tues. he was out of town tonight. Al Schuster wishes to speak with Nancy.

8.6 Remodel Borough Hall the structural engineer James Smith will be coming to inspect on Wed. at 10:30 am. Nancy will explain to him that we want to remove wall between the rooms and take down pillars.

8.7 Ordinance for Fire Escrow was recommended by solicitor Rebecca to protect the Borough from being left with a damaged building and no assurance that the building will be repaired or rebuilt. Nancy will contact Rebecca and suggest she prepares an ordinance.

8.8 Fire Relief account: it was determined that Millbourne can send the money that came from Harrisburg to Upper Darby's fire relief association. There was some thought that we needed to send to Upper Darby Council so some of the funds could be placed into pension account, but it must got to fire relief.

8.9 Temple parking for 2020 Council agreed to the same as last year \$1,000 for 20 spaces. Tom asked about a contribution in lieu of taxes. In 2018 the Temple paid \$500 in lieu of taxes and \$500 for parking but last year Council wanted the \$1,000 for parking. Nancy has not forgotten about the Temple wanting to rent the fire house for martial arts.

8.10 Role of Council Vice-President, Justin explained that the vice-president would run the meeting and lead the agenda, no other powers. Hasan wants another vote taken for vice-president. Tom said it is good to rotate so the vice-president would have experience. There are the duties of council in the Borough News, so Nancy will copy for Council. Councilor Hasan said a Councilor is not living in Millbourne so needs to ask solicitor if that Council member should be voting. He has lived out of the Borough since Nov. Councilor Islam said Hasan is talking about him. There are 365 days in a year and when he is totally prepared to leave he will resign he needs all his belongings out. He does receive mail at his Millbourne address. Vice-President Tayub will be added as a signed on the checks for the bank.

Additional statement made by Nancy that Terri needs to have a raise of at least a 3% cost of living. Nancy does have a copy of the application for Delaware County Courthouse. Nancy showed the budget is balanced and there should be money left over. The tickets are down by about \$15,000 not \$90,000. Taking holidays away is just not acceptable. Nancy will give the cost for a raise for Terri and the cost of holiday pay.

Tom gave Nancy Ky's phone to drill holes in cement for Scott to install another STOP sign.

Public Comment: None

Executive Session: None

Motion to Adjourn was made by Councilor Ali and seconded by Vice-President Tayub. **Motion passed.** The time was 8:30 pm.

Respectfully submitted *Nancy Baulis*

Nancy Baulis, secretary

Approved this 21st day of January *Justin Skariah*

Justin Skariah, President of Council